

Senior Millwright/Shop Lead Hand

REPORTS TO

Operations Manager, BOJAK Manufacturing

DUTIES & RESPONSIBILITIES:

- Lead Manufacturing Team at BOJAK
- Be able to work efficiently and effectively with teammates in various departments and helping to achieve production objectives
- Review engineering documents, instructions to outside contractors, shop floor, and other documents
- Repair, upgrade and install mechanical material handling systems and machinery
- Perform installation, general servicing modifications, maintenance, and necessary repairs
- Maintain 5S and ISO requirements related to Manufacturing

ACCOUNTABILITIES AND PERFORMANCE MEASURES:

- Complete all work in allotted time and work with scheduling to improve manufacturing processing time estimates
- Comply with all build practices and processes
- Perform work in a manner consistent with plant safety, housekeeping standards, and quality checks
- Comply with Health & Safety policies and procedures
- Maintain an excellent attendance & punctuality record
- Work closely with fabrication partner company

EDUCATION, SKILLS & EXPERIENCE REQUIRED:

- Licensed Journeyman Millwright a requirement
- Previous experience as a foreman is required
- Over 10 years of relevant experience in conveyor construction and installation
- Must be able to read mechanical, part, and assembly drawings
- Experience with material handling systems
- Experience with fabrication, welding, and assembly of machinery
- Experience with large jobs and coordination of various trades
- Able to take direction and communicate with others
- Strong problem-solving skills
- First aid training will be required
- CPIC will be required
- Valid passport and driver's license required
- Able to travel both domestically and internationally if required
- Some heavy lifting may be necessary
- Working at heights will be necessary
- Be able to work on holidays and weekends if required
- Forklift/Scissor Lift/Genie Boom Experience/Certification Required
- CWB Certified Welder